



City of Springfield

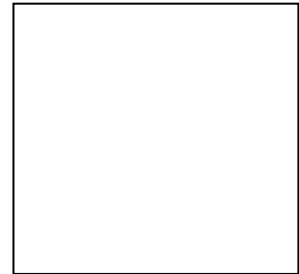
Application for Building Permit

Application ID: _____

130 S. Laurel Street
PO Box 1
Springfield, GA 31329
(912) 754-7617

Project Address _____

Project Description: _____



Permit Type:

- New Construction
- Alteration/Repair
- Addition
- Electric Only

Use Type:

- Residential
- Commercial
- Government
- Religious, Educational

Structure Type:

Check all that apply

- Demolition
- Relocation
- Office
- Industrial
- Warehouse
- Retail Store
- Repair/Service Station
- Multifamily
- Single Family
- Deck/Porch
- Driveway
- Pole Barn
- Accessory Dwelling
- Slab
- Swimming Pool
- Garage
- Carport
- Accessory Structure
- Electrical
- Utility
- Roof
- Windows
- Sign

BUILDER INFORMATION:

Company Name _____

Contact Name _____

Address _____

License # _____ Phone _____

Email _____

OWNER INFORMATION:

Builder is the Owner

Owner Name _____

Address _____

Phone _____

Email _____

PROJECT DETAILS:

Estimated Project Cost: _____

Non-Heated SF _____ Heated SF _____ Total Project SF _____

Stories _____ Bedrooms _____ Baths _____

Foundation Type _____ Wall Type _____ Roof Type _____

Is property in flood zone? Yes No Will this property be served by City Water and Sewer? _____

Number and size of water meter needed: _____

If Applicable: Subdivision Name _____ Lot Number: _____ Plan Name: _____

SUB-CONTRACTORS:

Electrical _____ License Number _____

Plumber _____ License Number _____

Mechanical _____ License Number _____

Was and Architect or Engineer responsible for the design or written specifications for this project? Yes No

Engineer/Architect _____ License Number _____

CONTACT PREFERENCES:

Send Invoices to: Contractor Owner Other _____
 Email: _____

Send copy of CO to: Contractor Owner Other _____
 Email: _____

I hereby make application for permit as follows, and if same is granted I agree to conform to all City of Springfield, Georgia ordinances regulating same and in accordance with plans and specifications submitted. I will not begin any construction (i.e. footing, foundation, etc.) until this permit has been issued and a copy posted on the construction site. I certify that I understand all building and zoning requirements, including those "special" requirements for flood prone areas.

I have read and understand the "Information Regarding Permit Submittals" that is attached to the application.

_____ Owner Date _____

_____ Contractor/Agent

This permit is not valid until the Owner or the Contractor has signed above. The above signed party will be responsible for this permit.

For Office Use Only:

Permit# _____

Parcel# _____ Zoning _____ Setback: F _____ R _____ SS _____ SI _____

Building Height: _____ Lot Coverage _____

Water Impact Fee _____ Sewer Impact Fee _____ Tap Fee _____ Meter Fee _____

Reuse Fee _____ Are there any easements on the property? Yes No

Department Approvals:

Associated Invoices:

| | | | |
|-------------------------------------|--|------------------------|--|
| ZONING ADMINISTRATOR: | | IMPACT FEE INV: | |
| BUILDING INSPECTOR: | | METER FEE INV: | |
| CITY MANAGER: | | PERMIT FEE INV: | |
| HEALTH DEPT: (if applicable) | | REUSE FEE INV: | |
| FIRE DEPT: (if applicable) | | TAP FEE INV: | |

Information regarding permit submittals

The following must be submitted before this application can be processed:

Site Plan: Show locations of property lines, building locations, accessory structures, easements, and setbacks.

Floor Plan: Specify room names and dimensions, window/door types & header sizes/spans, braced wall panels.

Footer/Foundation Plan: Indicate location, slab and footers for interior load bearing walls, and section detail.

Wall section: Show detail of wall components, size, height, and spacing of studs, anchor type and spacing.

Floor Framing Plan: Indicate size, grade, span, and spacing of floor joists, girders, beams, and headers.

Roof Plan: Show ridge lines, valleys, roof drain locations, drainage flow lines and all roof penetrations.

Roof Framing Plan: Indicates size, grade, and spacing of all roof members and supporting members.

Rear, Front and Side Elevations: Show maximum eave heights, ridge or parapet roof height and each floor above grade.

NOTE

-All drawings must be drawn to scale. One **DIGITAL** set is required for preliminary review. Hard copies will be requested if needed.

-Professional seal of an architect or engineer may be required depending on occupancy group, size or height of structure

-Additional plans or drawings may be required as deemed necessary by the Building Official or Building Inspector.

-Commercial Projects will be required to have a general contractor licensed in the state of GA.

NOTICE:

- (1) Permit Applications will be processed in the order in which they are received. Processing may take up to two weeks for all permits. Some projects may require a longer review period.
- (2) Building Permit fees will be charged based on the adopted City of Springfield Fee Schedule in effect at the time this application is received.
- (3) Construction in some areas may impact wetlands and require a 404 permit from the Corps of Engineers. Permit holder agrees to hold The City of Springfield harmless on any construction in wetlands.
- (4) This permit becomes null and void if work or construction authorized is not commenced within six months of issuance of the permit or if construction or work has been suspended or abandoned for a period of six months at any time after work is commenced.
- (5) Certificate of Occupancy Required: A new building shall not be occupied, or a change made in the occupancy, nature, or use of a building or part of a building until after the Building Official has issued a Certificate of Occupancy. Such Certificate shall not be issued and released by the Building Official until all required electrical, gas, mechanical, plumbing and fire protections systems have been inspected for compliance with the technical codes and other applicable laws and ordinances.
- (6) Food Service establishments are subject to Effingham Dept. of Public Health approval. The City of Springfield is not held responsible if work completed in relation to a city issued building permit is not in compliance with DPH regulations.

(This page is provided as additional information. It does not need to be submitted with the application and should be kept for your records.)